

# Vendor Application/Agreement



jdl corporation

Presents

# SHIPSHEWANA®

## On the Road

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**In Case of an Emergency:**

Contact: \_\_\_\_\_

Relation: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

website: \_\_\_\_\_

Location at Shipshewana, IN: \_\_\_\_\_

Sales Tax #: \_\_\_\_\_ State: \_\_\_\_\_

Products/Merchandise to be sold: \_\_\_\_\_

Representatives: \_\_\_\_\_

- A. Complete all pages of this application and submit it along with the total booth fees as a deposit for each show. If the application is not accepted, the deposit will be returned. Written confirmation of reserved booth space will be sent to the vendor if the application is accepted. Booth space will not be reserved unless the total booth fees are paid in advance. There will be a \$35 fee for all checks returned unpaid. Any fees paid for confirmed booth space will be forfeited if the space is canceled by the vendor within 30 days of the show.
- B. A complete list of products must be provided as part of completing this application (attach separate sheet if necessary). JDL Corporation reserves the right to disallow any product(s). All products bearing logos, trademarks, etc. must be authentic and licensed by the appropriate licensing authority. Unlicensed, counterfeit, stolen or otherwise illegal products are prohibited. All goods, wares, displays and any other merchandise is understood to be at the vendor's risk. JDL Corporation, the show sponsor, the facility, their agents and employees are not liable for damage, injury or loss to any person or goods from any cause.
- C. JDL Corporation in its sole discretion, reserves the right to accept or reject any or all applications. This application/agreement is not accepted or executed until written confirmation is received by the vendor. JDL Corporation reserves the right to terminate any agreement with any vendor at any time with or without cause. JDL Corporation shall not be liable for damages of any kind resulting from the rejection of any application or the termination of any agreement with any vendor.

**PLEASE INCLUDE PHOTOGRAPHS OF YOUR BOOTH, PRODUCTS AND REPRESENTATIVES IF YOU HAVE NOT PARTICIPATED IN A PREVIOUS SHIPSHEWANA ON THE ROAD SHOW**

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I (vendor) acknowledge that I have read, understand and agree to the terms and conditions of this application/agreement. I (vendor) and my representatives agree to abide by the Shipshewana On The Road Rules and Regulations accompanying this application/agreement.

**KEEP A COPY OF THIS APPLICATION/AGREEMENT FOR YOUR RECORDS  
WE ACCEPT VISA, MASTERCARD, AMERICAN EXPRESS AND DISCOVER CREDIT CARDS  
RETURN COMPLETED APPLICATION/AGREEMENT, ANY PHOTOGRAPHS & PAYMENTS TO:**

**JDL CORPORATION  
Shipshewana On The Road  
10740 Three Mile Road  
East Leroy, MI 49051**

Phone: (269) 979-8888  
Fax: (269) 979-1148  
e-mail: [jdlcorp@aol.com](mailto:jdlcorp@aol.com)  
website: [shipshewanaontheroad.com](http://shipshewanaontheroad.com)

## SHIPSHEWANA ON THE ROAD RULES & REGULATIONS

1. The vendor will not organize, promote or otherwise participate in any endeavor which directly competes and/or jeopardizes the operation and well-being of the Shiphshewana on the Road shows.
2. Subletting of booth space is prohibited.
3. JDL Corporation is solely responsible for the assignment of booth space. JDL Corporation reserves the right to reassign booth space at any time.
4. The vendor will make prior arrangements with JDL Corporation if they are unable to set-up their booth/display during the designated set-up period for the show.
5. The vendor will move their vehicles, vans, trucks, trailers etc. to the designated vendor parking area(s) immediately after unloading during move-in. Vendors will **not** park in any area used for **customer parking** or any fire lane while the show is open to the public.
6. Heavy items must be carried or moved in on wheels so as not to cause permanent scratches or mars to the floors of the facility.
7. The driving of nails, tacks, screws or use of any method of attaching materials to walls, floors or railing of the facility is prohibited.
8. All booths/displays must be set-up and ready for business at least ONE HOUR BEFORE the show opens to the public on the first day of the show. NO move-ins or set-ups will be permitted while the show is open to the public.
9. The vendor will observe the designated show hours and be present in their booth while the show is open to the public.
10. The vendor will confine all sales activities within the limits of their designated booth space. Tables, chairs and display items may not be placed in the aisleway. T.V., radio, stereo, musical instruments and other sound producing items must be kept at a volume which does not disturb other vendors. The vendor must inform and cooperate with neighboring vendors prior to the opening of the show of their intent to use sound producing equipment during the show.
11. The sale of any food or beverage products must be conducted in full compliance of the local health department regulations. Any licenses, permits, fees, etc., necessary for the sale of food or beverage products must be obtained by the vendor. No food or beverage product can be sold which could be considered in competition with the facility's concessions.
12. The vendor will be responsible for the collection, reporting and payment of any and all applicable sales tax as a result of doing business during the show.
13. Smoking is prohibited during the show except in designated smoking areas.
14. Gambling of any sort, liquor, intoxicating beverages, firearms and illegal drugs are prohibited from the premises during the show.
15. NO pets will be allowed in the exhibit area.
16. Booths/displays will NOT be torn down before the show closes to the public on the final day.
17. The vendor will remove all merchandise, products, displays etc. immediately after the show closes on the final day. The vendor will be responsible for the removal and **off-site disposal** of all boxes, cardboard, refuse, rubbish, trash etc. from their booth space. The vendor will assume the cost of removal of any debris/refuse left by the vendor in or around the facility.
18. The vendor will be responsible to replace, repair and otherwise assumes the expense for any defacement and/or damage to the facility caused by the vendor or their representatives.
19. The Shiphshewana On The Road Rules and Regulations are subject to the sole interpretation of JDL Corporation and may be modified and/or expanded at its sole discretion.
20. The vendor will not pin, tape, wire, staple, glue, soil, take down or in any other way modify, deface or damage the exhibit draping. Any rearrangement of the exhibit draping will be performed by the show decorator. The vendor will assume the cost to repair, replace and/or clean the exhibit draping as a result of their actions.
21. Violating the Shiphshewana On The Road Rules and Regulations may, at the discretion of JDL Corporation, result in fines, immediate expulsion from the show, forfeiture of any fees paid and denial of participation in any future shows.



# 2010 Fall Shows

## SHIP SHEWANA®

*On the Road*

Vendor \_\_\_\_\_

#1 BIRCH RUN, MI Birch Run Expo Center Oct. 30 <sup>th</sup> & Oct. 31 <sup>st</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 10' Booth(s) @ \$140 ea.		Total Fees
	10' x 10' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

#2 MT. PLEASANT, MI Soaring Eagle Casino and Resort Nov. 6 <sup>th</sup> & 7 <sup>th</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 8' Booth(s) @ \$140 ea.		Total Fees
	10' x 8' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

#3 MONROE, MI Monroe County Fairgrounds Nov. 13 <sup>th</sup> & 14 <sup>th</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 10' Booth(s) @ \$140 ea.		Total Fees
	10' x 10' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

#4 GRAND RAPIDS, MI The Delta Plex Nov. 20 <sup>th</sup> & 21 <sup>st</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 10' Booth(s) @ \$140 ea.		Total Fees
	10' x 10' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

#5 LANSING, MI The Summit Sports Complex Dec. 4 <sup>th</sup> & 5 <sup>th</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 10' Booth(s) @ \$140 ea.		Total Fees
	10' x 10' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

#6 VALPARAISO, IN Porter County Fairgrounds Dec. 11 <sup>th</sup> & 12 <sup>th</sup>			
QTY.	BOOTH(S) / EQUIP. REQ'D.	TOTAL	
	10' x 8' or 10' Booth(s) @ \$140 ea.		Total Fees
	10' x 8' or 10' Corner Booth(s) @ \$190 ea.		
	Table(s) @ \$10 ea.		Deposit
	110v Electric Drop (1500 watts max.) @ \$35 ea.		Balance Due
<b>Total Fees</b>			

Credit Card Authorization Form	
<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> AmEx	
Card #:	_____
Expiration Date:	_____ 3-Digit Security #: _____
Name on Card:	_____
Street Address:	_____ <i>Please Print</i>
Zip Code:	_____ Amount to be Charged: _____
Signature:	_____

KEEP A COPY OF THIS FORM FOR YOUR RECORDS